

Clubhouse Manager

Uplands Golf & Ski Club

Location: Richmond Hill (Vaughan) Ontario, Canada

Department: Clubhouse

Reports To: Regional Vice President

Classification: Full Time, Year - Round (must be available to work any shift including early mornings, days, weekends & holidays)

Salary: \$900 – 1000 / week (commensurate with experience)

Summary: This is a truly unique opportunity for a motivated individual who craves interesting work with interesting people in an interesting environment. The Clubhouse Manager is responsible for the operation of the Clubhouse (Proshop / Ski Lodge / Snack Bar), which are all housed in one building. Uplands operates a busy ski/snowboard operation in the winter, and a 9-hole classic Stanley Thompson golf course (1922) in the summer. The snack bar operates year-round and has great potential for growth.

Primary Responsibilities:

- The Clubhouse Manager will supervise the Proshop / Ski Lodge, along with the Food and Beverage operation, while working cooperatively with the Winter Operations Manager and the Golf Course Superintendent.
- The Clubhouse Manager will be responsible for hiring and training staff, while managing to a budget supplied by GolfNorth's Head Office.
- The Clubhouse Manager will be the first point of contact for GolfNorth Head Office staff. Payroll, financial, and reporting information all flow through the Clubhouse Manager.
- The Clubhouse Manager will seek opportunities to market and grow the revenue at Uplands Golf & Ski, while tightly managing the expenses on site.

Qualifications:

- People Management skills and experience are required.
- Ability to work within a budgetary framework.

- Experience in one (or all) areas (F&B, Golf, Snow sports) is desirable.
- Ability to communicate with customers, staff, and Head Office is essential.
- Basic computer skills are necessary.
- Experience with Health and Safety, hiring / firing, training, and organizational skills are an asset.
- Applicants with experience working within a Head Office / franchise style structure will be given extra consideration.

Apply:

Please submit your resume & cover letter to Doug Breen, Regional VP at dbreen@golfnorth.ca. Please write "Uplands – Clubhouse Manager" in the Subject line.